



### Self-Certification of Annual Household Income

To be completed by the Tenant(s) for the second annual certification and all subsequent certifications in 100% LIHTC projects.

Household Name: \_\_\_\_\_

Unit #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

PART I • HOUSEHOLD COMPOSITION					
Enter the name and date of birth for each household member in the table below, completing each field as appropriate. Student status should be answered Yes if a household member is/was a student for five months or more in the year before or after the certification.					
HH Mbr#	Last Name	First Name	Relationship to HOH	Date of Birth (mm/dd/yyyy)	Full Time Student (Y/N)
1			Head of Household		
2					
3					
4					
5					
6					
7					
8					

PART II • ANNUAL INCOME			
Enter household income including income from assets of each adult household member. If any members have no income, put "Zero." Every adult household member must sign below to certify their annual income anticipated for the next 12 months.			
HH Mbr#	Annual Income	Income from Assets	Signature of Adult /Date of Signature
1			
2			
3			
4			
5			
6			
7			
8			
<b>Totals</b>			
<b>Total Annual Household Income from all sources:</b>		\$ _____	

**Under penalty of perjury I/we certify** that the information presented in this certification is true and accurate to the best of my/our knowledge. The undersigned further understands that providing false information herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a Lease Agreement and reporting of fraud to authorities. Additionally, I/we agree to furnish any additional income or other documentation required by the property owner/management to document my/our household income.



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### NOTES

Types of Income: include but are not limited to: wages, salary, tips, bonuses, commissions, military pay, public assistance, Social Security/SSI, retirement benefits, VA benefits, child support, regular gifts, unemployment, and some types of financial aid, and income earned on assets (checking, savings, IRA, etc.). Include what you receive now and what you anticipate receiving in the next 12 months.

Income from Assets: Income from assets must also be included in Total Annual Income. Assets include, but are not limited to: checking accounts, savings accounts, cash on hand, money market accounts, certificates of deposit, stocks/bonds, 401(k) and real estate. Include the annual interest from these accounts in your total income.

**TENANT'S OBLIGATION:** I agree to notify management IMMEDIATELY if:

- Anyone in my household becomes a full-time student, and/or
- My household composition changes in any way.